



DEPARTMENT FOR SOCIAL INSURANCE  
"An Equal Opportunity Employer M/F/H"

CABINET FOR HUMAN RESOURCES  
COMMONWEALTH OF KENTUCKY  
FRANKFORT 40621

DCSE Manual Transmittal  
Letter No. 132  
December 1, 1986

*obsolete*

TO: Staff, Division of Child Support Enforcement


SUBJECT: Revised Notification of Initiation of Action to Payee (Form CS-30), Non-AFDC Action/Information Letter (Form CS-55), Request for Verification of Information (Form CS-61), and Procedural Instructions for These Forms

The Notification of Initiation of Action to Payee (Form CS-30) and the Request for Verification of Information (Form CS-61) are forms that are used by contracting officials. These forms have been revised so that they can be used for Medical Assistance Only cases as well as for AFDC cases.

The Non-AFDC Action/Information Letter (Form CS-55) has also been changed. Items have been included which enable the caseworker to request payment of a fee, to send the client a new Assignment of Rights (AS) when the first Assignment was not completed correctly, to request a court order from the client, to advise the client that the absent parent cannot be certified for tax refund intercept, and to send a Statement of Income and Resources (Form CS-65) to the client.

The Non-AFDC Applicant Collection Service Letter (Form CS-48) is being removed from the Manual of Forms because federal laws relating to continuation of IV-D services have made this form obsolete.

Please update the Child Support (IV-D) Manual of Forms according to the instructions listed on the next page.

  
DAVID E. CATHERS, DIRECTOR  
DIVISION OF CHILD SUPPORT ENFORCEMENT